



Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

Tel: 01508 530524 Email: clerk@longstrattoncouncil.info

Website: www.longstrattoncouncil.info

AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council which is to be held on:

12th October 2020 at 7pm at the Pavilion, Manor Road and virtually via ZOOM.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 15 minutes
4. To invite members of the public to stand for co-option
5. To approve the minutes of the meeting held on 14th September 2020
[14th September 2020](#)
6. To consider any items arising – verbal update
 - a. Council vehicle
 - b. Contractor for the toilets
7. Finance & Governance
 - a. To review income and expenditure of payments and consider the authorisation of payments
 - b. To discuss and decide on quote from TT Jones to move the lamp post on the car park
 - c. To discuss and decide on quote to replace fencing on the carpark
 - d. To discuss and decide on grant for St Marys Church for tree work
[Letter](#)
[Tree report](#)
8. To discuss and decide on a consultation response to the planning white paper.
[Planning White Paper](#)
9. To discuss and decide on maintenance for the playing fields
[Email from Wal Bambridge \(LSFC Chairman\)](#)
[Quote 1](#)
[Quote 2](#)
10. To discuss and decide on a Santa visits for Christmas

Posted by R Buck, Clerk to Long Stratton Town Council on 07 October 2020

Meeting ID: 862 1981 3395 Passcode: 997796



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11. To receive committee updates

- a. Planning & Highways
29th September 2020 (to be tabled)
- b. Finance and Policy Management (including HR)
 - i. Minutes 05.10.2020 (to be tabled)
 - ii. To discuss and decide on recommendations from the Finance Committee
 1. [Bullying and Harassment policy](#)
 2. [Complaints](#)
 3. [Disciplinary](#)
 4. SIM cards and WIFI
 - iii. To note Budget Control Report
[BCR 05.10.2020](#)
- c. Leisure and Pavilion
 - i. Minutes 06.10.2020 (to be tabled)
 - ii. To discuss and decide on recommendations from the leisure meeting
 5. Container

12. To note the following meeting dates

- a. Planning & Highways – October 27th at 6pm
- b. Finance & Policy Management (including HR) – October 26th at 7pm

13. To receive future agenda items for 12th October 2020

14. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

15. To discuss and decide on recommendation for terms and conditions for caretaker role

16. To discuss and decide on recommendation following appraisals for (recommendations to be tabled)

- a. Clerk
- b. Groundsman
- c. Admin Assistant