



# Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

Members are summoned to attend an Events Committee meeting of Long Stratton Town Council meeting which is to be held on Monday 28<sup>th</sup> October 2019 at 7pm at the Town Council Office.

## AGENDA AND NOTICE OF MEETING

1. To consider apologies for absence
2. To receive disclosures of interest and dispensations
3. To confirm minutes of meeting held on 16<sup>th</sup> September 2019
4. To review all actions to date
5. To discuss and decide on site plan for event
6. To discuss and decide on risk assessment for the event
7. To review and approve expenditure for the Christmas event
8. AOB (for information only)

Circulation list:

Councillor Edward Earp

Rev Heather Willcox (co-opted events member)

Councillor Kelly Lunness

Councillor Matt Pochin

Councillor Judith Baker (substitute)