



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness

Town Clerk: Mrs Becky Buck

Email: Office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

MINUTES OF ACTION GROUP COMMITTEE MEETING HELD ON MONDAY 18th MARCH 2024 AT 7PM AT THE TOWN COUNCIL PAVILION

In attendance: Councillors Kelly Lunness, Florence Moriment, Helen Dickerson, Justin Harris and co-opted committee member Robert Mackenzie

Invited speaker to the committee meeting, Helen Baczkowska

Becky Buck (Clerk).

1. To discuss and decide on a Chairman for the Action Group committee.

It was approved for Kelly Lunness to be Chairman for the action group committee.

2. To consider apologies for absence

Councillor Woodham gave apologies for absence due to prior commitments

3. To receive declarations of interest and dispensation

There were no declaration of interest or dispensation.

4. To discuss and decide on Terms of Reference for Action Group committee.

The terms of reference were recommended for approval at the next full council meeting.

5. Parish Biodiversity Plan

Helen was invited to speak. Helen explained the statutory duty the Council has towards biodiversity. This was incredibly important with the proposed housing and bypass. This can be used in conjunction with the Town Council's neighbourhood plan design code. It is also important to open the dialogue with developers from an early stage regarding biodiversity. Helen offered to draft a plan linked to the environmental policy by the next action group meeting which was approved by the committee.

6. To review the adopted action plan and highlight projects to take forward.

The action plan was reviewed by the committee. For engagement with the community it was agreed to review the communications plan and see what steps can be made. For staff wellness it was agreed to look at mental health first aid courses. 13th May commences mental health awareness week and it was agreed that this should be promoted on the Council's website. It was agreed to contact the Congregational Church regarding storage options.

7. To discuss and decide on next steps of highlighted projects.

The Committee were keen to commit to further research regarding thermal imaging cameras and will be revisited in the new financial year in regard to budgeting. The committee were keen to challenge Highways regarding the gully cleaning schedule and queried whether the gullies could be cleaned at the same time that road closures were taking place for the delivery of the bypass. The committee were keen to put clear and concise information on the website signposting parishioners to grants that will assist them and signposting to matters regarding environmental health such as carbon emissions linking to the SAM2 data that is already available on the website.

8. Any other business (not for discussion)

There was no any other business to discuss.

The Chairman closed the meeting at 20:25

Signed..... Dated.....