



Long Stratton Parish Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Steve Adcock. Clerk: Mrs R Buck

Members of the Finance and Policy Management Committee are summoned to attend a Finance and Policy Management Committee meeting which is to be held on Monday 29th April 2019 at 7pm at the Parish Office.

AGENDA AND NOTICE OF MEETING

1. To nominate a Chairman for the meeting
2. To consider apologies for absence
3. To receive disclosures of interest and dispensations
4. To confirm the minutes of the previous Finance and Policy Management Committee meeting held 26 January 2019
5. Finance.
 - a. To review ear- marked reserves for 2019/20 for recommendation to full Council
 - b. To review bank statements since 26 January 2019 meeting to confirm accuracy to the Parish Council.
 - c. To confirm bank reconciliations since 26 January 2019
 - d. To review and note the budget control report for year end
 - e. To review and note year end expenditure and income
6. To review the Council's internal control procedures
7. To review Financial Regulations and recommend any changes (if required) to Council
8. To review the Internal Audit report and recommend any changes as identified in the report to Council
9. To review the AGAR for recommendation to Council
10. To review the asset register for accuracy to confirm to Council.
11. To review financial risk assessment and make recommend any changes (if required) to Council
12. To discuss and decide on the following policies
 - a. Code of Conduct
 - b. Co-option
13. AOB – for information purposes only

Circulation list: Cllrs Worsley, Adcock, Race, Frances, Mackenzie & Pochin