



# Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

Members are summoned to attend an Events Committee meeting of Long Stratton Town Council meeting which is to be held on Monday 3<sup>rd</sup> June 2019 at 7pm at the Town Council Office.

## AGENDA AND NOTICE OF MEETING

1. To nominate Chairman for the Events Committee from Town Councillors
2. To receive declaration of interests for new Committee members
3. To consider apologies for absence
4. To receive disclosures of interest and dispensations
5. To agree Heads of Terms for recommendation to Council.
6. To confirm minutes of meeting held on 1<sup>st</sup> April 2019
7. To review actions from minutes 1<sup>st</sup> April 2019
8. To discuss and decide on proposed locations for stalls, food and drink
9. To discuss and decide on school(s) participation
10. To identify a 'ideal' running programme
11. To discuss and decide on who will 'run the programme'
12. To discuss and decide on bands/ musicians who could be available
13. To discuss and decide on next steps and who is doing what
14. To discuss and decide on feedback from contractors regarding a car boot for recommendation to Council.
15. AOB

Circulation list: Councillor Ian Mortimer

Councillor Edward Earp

Rev Heather Willcox (co-opted events member)

Councillor Georgina Race

Councillor Matt Pochin

Councillor Judith Baker (substitute)

Apologies have been received from Councillor Earp. Councillor Baker will therefore be asked as a substitute.