



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

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Minutes of the Events Committee meeting held on Monday 24th April 2023 at 7:00pm in the Town Council Pavilion

In attendance: Councillors Kelly Lunness, Judith Baker, Di Woodham, David Willis, Bob Mackenzie, Louise Mundford, Helen Dickerson and Mat Pochin. Non Councillor committee members Liga King, Rachel Smith and Michelle Marjoram

Becky Buck, Town Clerk.

Jessica Lawton, Admin Assistant.

1. To consider apologies for absence

No apologies of absence were received.

2. To receive disclosures of interest and dispensation

There were no disclosures of interest or dispensation received.

3. To confirm minutes of meeting held 3rd April 2023

The minutes of the meeting held on 3rd April 2023 were approved by the committee and signed by the Chairman as a true record.

4. Kings Coronation

a. To receive an update on items booked

The Clerk confirmed the items that had been booked. Currently there were no cancellations.

b. To discuss and decide on exact format/ running times

Exact format and running times were agreed by the Committee.

c. To discuss and decide on volunteers for the day

The Clerk handed round a volunteer sheet, it was agreed that we would have some volunteers move about to provide rest breaks for those on stalls.

d. To review layout of the event

The Committee reviewed the proposed layout, with a couple of minor amendments, the layout was approved.

e. To discuss and decide on any other matters.

It was agreed to purchase waist bags to use for float money.

5. AOB (for discussion only)

There was no any other business to discuss.

After discussing any other business, the Chairman closed the meeting at 8.20pm

Signed.....Date.....