



Long Stratton Town Council

MINUTES OF FULL COUNCIL MEETING HELD ON 10th JUNE 2024 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors, Kelly Lunnes, Helen Dickerson, Katrina Thompson, , Judith Baker, Mat Pochin, Andrew Lansdell, David Willis and Robin Ciora (19:04)

Town Clerk, Becky Buck, Town Council Apprentice Molly Hallett

3 members of the public

1. To receive apologies for absence

Councillors Willis, Smith and Mundford gave apologies for absence with reasons which were accepted by the Council.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

3. To allow members of the public and district and county councillors to speak - max 20 Minutes

1 member of the public asked if information regarding where to find information about the bypass will be found in the Sextons Wheel and whether when the Council introduces QR codes whether this will be explained in the Sextons Wheel. It was confirmed that both will feature in the Sextons Wheel when it was required to.

4. To approve the minutes of the meeting held on 13th May 2024

The minutes of the meeting held on 13th May 2024 were approved by Council and signed by the Chairman as true copy.

5. Finance and Governance

a. To note and authorise income and expenditure through Unity Trust Bank since 13th May 2024

Income and expenditure were noted and approved by Council and the Chairman signed the payment list.

b. To note all credit card payments since 13th May 2024

All credit card payments were noted by the Council and the Chairman signed the payment list.

6. To receive the Internal Auditor report.

The internal audit report was noted by the Council.

7. To discuss and decide on the Annual Governing Account Report (AGAR)

a. Annual Governance Statement

The Chairman read each statement in turn and the Council collectively agreed each statement. The Annual Governance Statement was then signed by the Chairman in the presence of the Council.



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b. Accounting Statement

The Clerk talked through the Accounting Statement and answered any questions. The Council resolved to adopt the statement and the document was signed accordingly in the presence of the Council.

8. Event 6th July 2024

a. To review and appoint volunteers for the event.

The volunteer list was reviewed and additional volunteers were added.

b. To discuss and decide on providing a free burger and drink for volunteers.

It was agreed that the Council will provide a free burger and drink for volunteers.

c. To discuss and decide on purchasing a wireless microphone.

It was agreed to purchase a wireless microphone for the benefit of events.

9. To discuss and decide on supporting Hedgehogs R Us

It was agreed to purchase 1 box of 50 and sell them at a stall run by Councillor Thompson, if there are more required than a list will be taken.

10. To discuss and decide on a Hope Café banner for the pavilion railings.

It was agreed to allow Hope Café to have a banner to advertise on the railings opposite the pavilion for the week leading up to Hope Café.

11. To note the following meeting dates

a. Events 24th June 2024 @ 7pm

This date was noted by the Council.

12. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

13. Staffing matters

The Clerk advised that the Direct Services Officer has resigned. The Council approved the advertisement and recruitment of a Direct Services Officer. Terms and Conditions were agreed.

With there being no further business, the Chairman closed the meeting at 19:58