



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

Minutes of the Events Committee meeting held on Monday 18th September 2023 at 7:00pm in the Town Council Pavilion

In attendance: Councillors Kelly Lunness, Mat Pochin, Helen Dickerson, Diane Woodham, Judith Baker and Louise Mundford. Non Councillor committee members Liga King and Michelle Marjoram. Becky Buck, Town Council Clerk.

Jessica Lawton, Admin Assistant.

9 members of the public/business owners were also present.

1. To consider apologies for absence

Apologies were received from Councillor David Willis due to annual leave, these were accepted by the committee.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

3. To confirm minutes of meeting held 3rd July 2023

The minutes of the meeting held 3rd July 2023 were approved and signed by the chairman.

Mat Pochin and Louise Mundford arrived 7.10pm

4. To discuss and decide on the Christmas format

a. Town event run by the businesses with support from the Town Council

b. Town Council event held on the Manor Road playing fields (hard standing area)

A letter and questionnaire was sent out in early August to all the businesses and churches in Long Stratton asking for interest/opinions in the new Christmas event format for this year as discussed at July's meeting. A total of 11 replies were received, all in favour. On top of this more business owners have shown an interest verbally.

Those businesses/churches interested currently are:

- Hairmale
- No 5 Hair Studio
- Netherton Steakhouse
- MD Wealth Management
- Whittley Parish Estate Agents
- St Marys Church
- EACH Charity Shop

Signed.....Date.....



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- Chip Inn
- Around the Pound
- Huggers
- Tea and Cake
- Queens Head
- One Stop
- Dark Force Comics
- Made to Craft

Becky Buck, Clerk, explained why the Town Council would not be able to be the lead in running this event, this is due to the event being held in multiple locations around Long Stratton. The Town Council would be unable to secure insurance for the event whereas local businesses would have their own insurance in place for the aspects of the event that are being held on their premises. The Clerk advised that the Council although will not lead the event, will support the event in any way they can.

As this new format is well supported in the community, it was decided to go ahead with it rather than having the event in one place on the Manor Road playing fields (hard standing area).

The business owners present agreed to form a Christmas event community group and to meet in the Pavilion in two weeks time with the support of the Town Council.

It was agreed to go ahead with Friday 1st December 2023. A lengthy discussion was had on ideas including, a grotto, games, a treasure trail around the Town in all businesses who want to be involved, local stall holders who don't have their own premises being offered space to set up, outdoor bar in the local pub gardens, local food and drink, raffle tickets, Christmas tree crafts, raising money for foodbank, carol singers, running orders, Facebook group etc

The community would like more motifs. As these are very expensive the Town Council could potentially use the money allocated for Christmas to go towards these instead.

The Town Council agreed to helping with advertising and to purchase Christmas presents.

It was noted that there was not to be a Christmas tree festival in Long Stratton this year due to personal reasons.

- B.Buck to add Christmas motifs to the next Full Council agenda
- B.Buck to order road signs from TMO if needed
- B.Buck to make sure motif lights and tree lights are switched on before the event
- B.Buck to advise businesses on legalities of electrical motifs, lights etc
- B.Buck to advise businesses on who to apply to for planning permission
- B.Buck to apply for temporary events notice on businesses behalf

Signed.....Date.....



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5. AOB (for discussion only)

There was no other business.

After discussing any other business, the Chairman closed the meeting at 7.40pm

Signed.....Date.....