



Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

Minutes of the Events Committee held on Monday 3rd June 2019 at 7pm in the Parish Office.

In attendance: Councillors Pochin, Baker, Earp and Reverend Willcox. Becky Buck (Clerk)

Minutes

1. To consider apologies for absence
Councillor Race offered apologies for work purposes, these were accepted by the Committee. It was noted that Councillor Mortimer has resigned from the committee.
2. To receive disclosures of interest and dispensations
There were no disclosures of interest or dispensation.
3. To confirm minutes of meeting held on June 3rd 2019
The minutes from the meeting held on June 3rd 2019 were signed by the Chairman as a true record.
4. To review all actions to date
Actions to date were reviewed and updates on bookings and correspondence provided.
Councillor Pochin advised that contact with Greys was still outstanding. Reverend Willcox advised that contact with Salvation Army and High School was still outstanding. The Clerk advised that St Johns Ambulance had been contacted but no further communication had been received.
5. To discuss and decide on the next steps
The following actions were agreed.
 - Contact Pharmacy to inform them off the carpark closure – Councillor Baker
 - Contact Guides/Brownies/Rainbows to enquire over interest – Reverend Willcox
 - Secure a PA system – Councillor Pochin will enquire, Clerk will also contact SNDC
 - Securing traffic management cones – Clerk to contact SNDC
 - Securing gifts – Reverend Willcox; it was resolved gifts would be 50p per person
 - To arrange colouring competition – Clerk will contact the schools in October
 - Secure glow sticks for sale – Reverend Willcox advised the PCC would provide a stall.
 - Road traffic management. – Clerk to secure quotes.
6. To discuss and decide on who will be responsible for the next steps
As above. In addition to this Councillors Baker and Pochin had visited South Norfolk on Show and had come contacts for the clerk to contact.
7. To discuss and decide on personnel for the car boot and methods of advertising.
Councillor Pochin will be in charge and will be supported by Councillor Earp. Ideally a 3rd person would be sought to assist.
8. AOB
A summer event was discussed, it was suggested that an event would be held to celebrate VE day and would tie in with the Pavilion opening, Friday May 8th was suggested.

With there being no other business the Chairman closed the meeting at 8:25pm

Signed.....Date.....