



Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 10th May 2021 at 7pm at the Pavilion, club room.

1. To nominate Chairman for May 2021 up to and including April 2022 for all ordinary and extraordinary meetings of Long Stratton Town Council
2. Chairman to sign 'Chairman's Declaration of Office' in the presence of the Clerk
3. To nominate Vice-Chairman for May 2021 up to and including April 2022 for all ordinary and extraordinary meetings.
4. To receive apologies for absence
5. To receive disclosures of interest and dispensations
6. To allow members of the public and district and county councillors to speak - max 20 Minutes
7. To approve the minutes of the meeting held on 12th April 2021
8. To consider any items arising from the minutes of 12th April 2021 that is not on the agenda (information only)
9. To discuss and decide on Committee members.
 - a. Planning & Highways
 - b. Events
 - c. Leisure & Pavilion
 - d. Neighbourhood Plan
 - e. Finance and Policy Management including GDPR & HR
10. To delegate to committees the ability to determine their own terms of reference and Chairman.
11. To discuss and decide on appointment to outside bodies.
 - a. NALC
 - b. Any other
12. Financial and Governance items
 - a. To review income and expenditure since the last meeting and consider the authorisation of payments
 - b. To authorise suppliers of regular payments and the direct debits/ standing orders for those payments for the financial year 2021-2022
13. To discuss and decide on the Annual Parish Council meeting.
14. To discuss and decide on the purchase of a 10ft container.
15. To discuss and decide on how to tackle dog fouling in Long Stratton
 - a. Additional dog and litter bins
 - b. Dog fouling campaign
16. To discuss and decide on the Groundsman maintaining the churchyards instead of providing grants
17. To discuss and decide on supporting the community food bank table
18. To discuss and decide on instructing solicitors to progress adoption of the toilets on Swan Lane
19. To discuss and decide on request from St Marys Church to take over the fireworks event.
20. To discuss and decide on the next Council event
21. To receive committee updates.
 - a. Neighbourhood Plan Steering group
 - i. Conclusion of Regulation 16.
22. To note the following meeting dates
 - a. Full Council meeting – June
 - b. Planning & Highways – TBC
 - c. Finance – TBC
 - d. Events - TBC
23. Future agenda items
 - a. Year-end financial report and AGAR

Signed Becky Buck, Town Clerk & RFO