



# Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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## AGENDA AND NOTICE OF MEETING

**Councillors are summoned to attend a meeting of Long Stratton Town Council which is to be held on:  
14<sup>th</sup> December 2020 at 7pm at the Pavilion, via ZOOM.**

- 1. To receive apologies for absence**
- 2. To receive disclosures of interest and dispensations**
- 3. To allow members of the public and district and county councillors to speak - max 15 minutes**
- 4. To approve the minutes of the meeting held on 9<sup>th</sup> November 2020**  
9<sup>th</sup> November 2020
- 5. Finance & Governance**
  - a. To review income and expenditure of payments and consider the authorisation of payments
  - b. To note the tax base and the precept for 2021/22 based on the approved 5% rise.
  - c. To note external audit report.
- 6. To discuss and decide on Committee members**
- 7. To discuss and decide on Neighbourhood Plan progressing to Regulation 16**
- 8. To discuss and decide on locum Clerk to cover Clerks expected absence.**
- 9. To discuss and decide on January's meeting date.**
- 10. To note calendar of meetings for 2021**
- 11. To discuss and decide on defibrillators for**
  - a. The phone box on Flowerpot Lane/ Manor Road junction
  - b. The Pavilion
- 12. To discuss and decide on who will be volunteering for the Christmas event on 18<sup>th</sup> December 2020 at 4.30pm**
- 13. To discuss and decide on liaising with Tasburgh Parish Council regarding a cycling route.**
- 14. To receive committee updates**
  - a. Finance and Policy Management (including HR)
    - i. Minutes 30<sup>th</sup> November
    - ii. To discuss and decide on recommendations from the Finance Committee
      1. To place training budget in Ear Marked Reserves for Clerks training.
- 15. To note the following meeting dates**
  - a. Planning & Highways – December 15<sup>th</sup> at 6pm
- 16. To receive future agenda items for January's meeting 2021**

*Posted by R Buck, Clerk to Long Stratton Town Council on 8<sup>th</sup> December 2020*

Meeting ID: 834 3553 7105 Passcode: **880604**