



# Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness. Clerk: Mrs B Buck

Tel: 01508 530524

Email: [Becky.buck@longstrattontowncouncil.gov.uk](mailto:Becky.buck@longstrattontowncouncil.gov.uk)

Website: [www.longstrattoncouncil.info](http://www.longstrattoncouncil.info)

## AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on

Monday 10<sup>th</sup> June 2024 at 7pm at the Pavilion, club room.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 20 Minutes
4. To approve the minutes of the meeting held on 13<sup>th</sup> May 2024
5. Finance and Governance
  - a. To note and authorise income and expenditure through Unity Trust Bank since 13<sup>th</sup> May 2024
  - b. To note all credit card payments since 13<sup>th</sup> May 2024
6. To receive the Internal Auditor report.
7. To discuss and decide on the Annual Governing Account Report (AGAR)
  - a. Annual Governance Statement
  - b. Accounting Statement
8. Event 6<sup>th</sup> July 2024
  - a. To review and appoint volunteers for the event.
  - b. To discuss and decide on providing a free burger and drink for volunteers.
  - c. To discuss and decide on purchasing a wireless microphone.
9. To discuss and decide on supporting Hedgehogs R Us
10. To discuss and decide on a Hope Café banner for the pavilion railings.
11. To note the following meeting dates
  - a. Events 24<sup>th</sup> June 2024 @ 7pm
12. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)
13. Staffing matters